

MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

NOTICE

Notice is hereby given that the 1st Annual General Meeting of the Members of Moira Institute of Design Private Limited will be held on Friday the 28th December, 2018 at 11:00 A.M at registered office of the Company situated at Survey No. 293/2 Niranjapur, Ring Road Square Indore (M.P.) 452001 to transact the following business:-

Item No. 1 – ADOPTION OF AUDITED FINANCIAL STATEMENTS

To receive, consider and adopt the Audited Financial Statements containing the Balance Sheet and Statement of Profit & Loss of the Company for the year ended 31st March, 2017 and the report of the Board & Auditors thereon.

Item No. 2- ORDINARY RESOLUTION FOR THE APPOINTMENT OF AUDITOR OF THE COMPANY

“RESOLVED THAT pursuant to section 139 of Companies Act, 2013 M/s Mak & Associates Chartered Accountants (Firm Registration No. 003060C) be and is hereby appointed as statutory auditor of the company to hold office from the conclusion of 1st Annual General Meeting till the conclusion of 6th Annual General Meeting to be held in the year 2023 and on such remuneration as may be decided by the Board of Directors of the Company.

FOR MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

DATE: 04/09/2018
PLACE: INDORE



VIMAL TODI
DIRECTOR
DIN: 00106880

NOTES:

1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself. the proxy need not be a member of the company.
2. The proxies to be effective should be deposited at the registered office of the company not later than 48 hours before the commencement of the meeting.
3. The relevant Explanatory Statement in terms of Section 102 of the Companies Act, 2013 is enclosed herewith.

FOR MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

DATE: 04/09/2018
PLACE: INDORE



VIMAL TODI
DIRECTOR
DIN: 00106880

MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

ATTENDANCE SLIP

1st ANNUAL GENERAL MEETING OF THE MEMBERS OF MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED ON FRIDAY, 28th DECEMBER 2018 at 11:00 A.M.

Date:	28.12.2018	Time:	11:00 A.M
Place:	Survey No. 293/2 Niranjapur, Ring Road Square, Indore, Madhya Pradesh - 452001		

Signature of the Shareholder/ Proxy/Representative present	
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Regd. Folio No.	
Name of the Shareholder	
Number. of shares held	

I hereby record my presence at the Annual General Meeting of the Company held on *Friday, 28th December 2018* at 11:00 A.M.

MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

Form No. MGT-11

Proxy Form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U80101MP2017PTC044669

Name of the company: MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

Registered office: Survey No. 293/2 Niranjapur, Ring Road Square, Indore, INDORE, Madhya Pradesh, India, 452001

Name of the member (s):

Registered address:

E-mail Id:

Folio No/ Client Id:

DP ID: NA

I/We, being the member (s) of __ share of the above-named company, hereby appoint:

1. Name:

Address:

E-mail Id:

Signature: _____, or failing him

2. Name:

Address:

E-mail Id:

Signature: _____, or failing him

3. Name:

Address:

E-mail Id:

Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual general meeting of the company, to be held at Survey No. 293/2 Niranjapur, Ring Road Square, Indore, Madhya Pradesh, India, 452001 on Friday, 28th day of December, 2018 at 11:00 A.M. and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution

1. Adoption of Audited Financial Statements

2. Ordinary resolution for the appointment of auditor of the company

Signed this ___ 2018

Signature of shareholder

Signature of Proxy holder(s)

**Affix Revenue
Stamp**

MOIRA INSTITUTE OF DESIGN PRIVATE LIMITED

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

INSTRUCTIONS FOR SIGNING AND LODGING THE PROXY FORM

1. No instrument of proxy shall be valid unless,
 - a) in the case of an individual shareholder, it is signed by him/her or his/her attorney, duly authorized in writing,
 - b) in the case of joint holders, it is signed by the shareholder first named in the register or his / her attorney, duly authorized in writing,
 - c) in the case of a body corporate signed by its officer or an attorney duly authorized in writing.
2. An instrument of proxy shall be sufficiently signed by the shareholder and the proxy holder.
3. No instrument of Proxy shall be valid unless it is in Form MGT-11 and duly stamped.